

Lancaster County, PA
Emergency Food & Shelter Program (EFSP)
LOCAL BOARD COORDINATION OF SERVICES PROCESS

The EFSP Local Board is responsible for ensuring there is no duplication of services under the specific categories of rent/mortgage and utility assistance. This necessitates the sharing of some clients' Personal Identifiable Information (PII). Where client confidentiality is protected by status, LROs may use a unique identifier when providing and documenting services to clients.

If awarded EFSP Rent/Mortgage, Local Recipient Organizations (LROs) may provide limited, up to 90 days (3 months), emergency rent payment assistance per EFSP Phase to individuals or families who are in danger of losing their residence.

To ensure an individual or family's stability, all households must demonstrate the ability to maintain housing without the continuation of EFSP funds.

Prior to any payments made on behalf of a client, the LRO (agency) will defer to Empower Lancaster case management system for prior rental/mortgage financial assistance administered on clients' behalf. The LRO may not administer duplicate funds from a single Phase. Information to be considered for eligibility status includes:

- Names of all adults over the age of 18 residing in the household
- Property address
- Amount due (itemized by month)
- Due date (per lease or mortgage agreement)
- Landlord/Mortgage Company Name

Funds may not be paid directly to a client under any circumstances.

Eligible

- Past due rent or mortgage, up to 90 days (3 months)
- Current rent, up to 90 days (3 months)

Ineligible

- Rental security deposits or revolving loan accounts.
- Late fees for rent, mortgage, or utility assistance.
- Repairs of any kind to an individual's home or apartment.

Please direct all questions to the current EFSP Local Board Chair. Effective upon approval of the EFSP Local Board.